

48-HOUR PAY-APP RESCUE

Overflow billing support for commercial specialty subcontractors.

Rollan Abdalov Independent billing support	Phone 940-364-2416	Email abdal@rollanai.info
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When Billing Gets Stuck

Commercial pay applications often require AIA-style or GC-specific forms, Schedule of Values updates, retainage calculations, approved change orders, waivers, supporting invoices, and project-specific attachments. One missing item or tie-out problem can delay an otherwise ready billing package.

What We Prepare

Draft pay-app assembly using the supplied project template and PM-approved billing figures	SOV arithmetic, retainage, and tie-out review
Approved change-order reconciliation	Preflight against supplied Textura, Procore, GCPay, or GC-specific billing requirements
Organized copies of supplied supporting documents	Missing-document and exception matrix
Submission checklist	Clearly flagged items requiring PM or Controller review

How It Works

You provide the previous approved pay application, current PM-approved billing figures, SOV, approved change-order list, GC billing instructions, and supporting documents currently available. We assemble and QA the package for review using the supplied information.

FREE FIRST-PROJECT TEST
Send one current or recently rejected pay application. For complete files received during business hours, we target a ready-for-review Pay-App Preflight and Assembly package within 48 hours. The test includes an arithmetic check, supplied-requirements comparison, supporting-file organization, and exception matrix. No contract, software installation, or obligation to continue.

Scope and Review Control

This is independent, human-reviewed administrative support. Your PM, Controller, or authorized representative makes all final billing decisions, reviews the package, and handles final approval and submission. We do not determine percentage complete, contractual entitlement, accounting or legal conclusions, or sign or certify payment applications or lien documents.

Flexible support is available per project or as a recurring monthly overflow arrangement after the first-project test.
